

Dear

WOODWORKING SAFETY AND HEALTH AWARENESS DAY (SHAD)

You are invited to attend a half-day, Safety and Health Awareness Day (SHAD) at **Didac Ltd, Woodwise Academy, Bristol** on the morning or afternoon of **2nd December 2014**.

The woodworking industry has a high number of machinery accidents especially in small and medium businesses. In 2012-13 the Health and Safety Executive (HSE) received 784 reported injuries from woodworking premises.

This event has been organised by Didac Ltd, in partnership with HSE's Manufacturing Sector as a way of helping businesses like yours to control these risks at your premises. Didac Ltd are independent instructors with extensive woodworking experience and will provide practical advice on controlling woodworking health and safety risks.

If you attend this event it will give you the knowledge you need to help you to achieve the regulatory standards at your workplace that a HSE Inspector would expect to find during a visit to check your management of the health and safety risks. The HSE are currently into the second year of an inspection programme for woodworking premises, looking particularly at machinery safety and control of wood dust. In the last work year there were 1,434 visits made at which 137 Prohibition Notices and 665 Improvement Notices were issued. Nearly half of the Improvement Notices were for occupational health issues (wood dust and other hazardous substances, noise and manual handling). In addition, HSE's Fee for Intervention (FFI) has between October 2012 and April 2014 cost the UK woodworking industry £430,000.

The attached programme gives a broad outline of the topics that will be covered and timings for the event.

Please complete and return the reply slip if you would like to attend. A prompt reply would assist us in organising the event. Directions and a location map for the **Didac Ltd, Woodwise Academy** will be sent out later with a confirmation letter.

Whilst the event is mainly aimed at managers, both supervisors and machine operators will also find it of use. Please indicate on the reply form the names and position of the people attending.

If you have any questions about the event please contact **Jon Gibson** on **0800 773 4230** or email shad1214@didac.co.uk

This is a subsidised event. Cost is £100.00 per person, £75.00 per person if two or more attending from the same organisation. Excluding VAT

Attendees will be issued with a Certificate of Attendance and a range of resources / information

Yours faithfully



Jon Gibson
Didac Limited



Cliff Seymour
HSE Manufacturing Sector

Supported by:



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The training day will include:

- **Controlling safety risk**
How to control general safety risks and machinery risks. General risks will include safe storage of materials and maintenance issues. Machinery risks will include safeguards and good working practice for high risk woodworking machines such as circular saw, cross-cut saw, band-saw, vertical spindle moulder and surface planer. Information on the safe use of nail guns will also be provided. You will also be shown how to complete a risk assessment using the HSE woodworking risk assessment form.
- **Controlling health risks**
To include:
 - Wood dust
How to identify dust problems
Principles in controlling dust by use of effective local exhaust ventilation (LEV) and appropriate housekeeping.
PPE and RPE requirements, including Face Fitting
Health surveillance
 - COSHH
How to complete a COSHH (Control of Substances Hazardous to Health) assessment.
 - Noise
How to identify noise problems (noise assessment)
Principles in controlling noise
PPE and RPE requirements
Health surveillance
 - MSD issues
Manual handling risk assessments (HSE MAC Tool),
Practical examples of controlling manual handling issues (lifting aids etc.)
- **Training and Supervision**
Understanding of training requirements for people using woodworking machinery, including those people responsible for supervising/managing people using woodworking machinery.

Acceptance of SHAD – 2 nd December 2014		Preferred attendance AM <input type="checkbox"/> PM <input type="checkbox"/>	
Company Name			
Contact Name			
Address:			
Tel Number:			
Email			
Attendee Names			
Please return to POST:	Didac Ltd, Woodwise Academy, Crews Hole Road, Bristol. BS5 8BB		
Email:	shad1214@didac.co.uk		
Fax:	0117 915 0009		
Payment method	Invoice <input type="checkbox"/> Card <input type="checkbox"/>		

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